





Annexure F

ANTI-FRAUD AND CORRUPTION IMPLEMENTATION PLAN

FOR

2023/24 FINANCIAL YEAR

A. POLICY APPROVAL

Document title	Fraud Prevention Policy		
Document author	Chief Executive Officer		
Synopsis	This document contains the MDDA Fraud Prevention Policy		
Document owner	Chief Risk Officer		
Document description	To facilitate the development of controls that will assist the prevention and detection of fraud and corruption and provides guidelines.		
Final Version	V1		
Number of pages	12		
Recommended by the Chief Executive Officer	Full acceptance	Partial acceptance	Conditional acceptance
Signature:			
Date:	30 April 2023		
Recommended by the Audit and Risk Committee	Full acceptance	Partial acceptance	Conditional acceptance
Signature:			
Date:			

Acceptance status by the MDDA Chairperson of the Board	Full approval	Partial approval	Conditional approval	
Signature:				
Date:				

B. LOCATION OF THE MASTER FINAL VERSION OF THE POLICY

(AFTER CHAIRPERSON OF THE MDDA BOARD) To facilitate future access and use the master final version of this policy, the original signed Policy will be archived on file in Registry; an Adobe Acrobat (pdf) copy will be placed on the intranet. This policy will be reviewed and approved by the Board annually.

MDDA FRAUD PREVENTION IMPLEMENTATION PLAN FOR 2023/24 FINANCIAL YEAR

Key Performance Area	Detailed Actions	Outputs	Timeframe	Responsible Person	2023/24 Targets with due dates			
					Q1	Q2	Q3	Q4
1. Fraud and Corruption Prevention Framework								
Fraud and Corruption Prevention	<p>Reviewed, adopted and recommended risk management framework for the Board's approval:</p> <ul style="list-style-type: none"> • Fraud Prevention Policy. • Anti-Fraud and Corruption Strategy • Fraud Prevention Implementation Plan • Whistle Blowing Policy 	Board approved fraud and corruption prevention policy, strategy, plan and a whistle-blowing policy.	Annually	Chief Risk Officer and CEO	N/A	N/A	N/A	31 March 2024
Publication of Fraud Prevention Policy.	Publicise the Fraud and Corruption Prevention Policy on the organisation's Intranet.	Approved Prevention Policy communicated to all officials in the organisation.	Annually	Chief Risk Officer	N/A	N/A	N/A	31 March 2024
Fraud Risk Assessment Workshops.	<ul style="list-style-type: none"> • Facilitate and guide the process of identifying and assessing fraud risks at fraud risk 	Approved Fraud Risk Register for 2023/24 Financial Year.	Annually	Chief Risk Officer	N/A	N/A	N/A	31 March 2024

Key Performance Area	Detailed Actions	Outputs	Timeframe	Responsible Person	2023/24 Targets with due dates			
					Q1	Q2	Q3	Q4
Fraud and Corruption awareness and capacity building	<p>assessment workshops.</p> <ul style="list-style-type: none"> Drafting fraud risk mitigation plans for all gaps identified in addressing the fraud risks. 							
	<p>Drafting of fraud messages for publication through MDDA Internal Communication platforms on what constitutes fraud and corruption;</p>	<p>One fraud message drafted and published through the Internal Communication platforms, per quarter.</p>	Quarterly	Chief Risk Officer	X	X	X	X
	<p>Inviting OPSC/DPSA or an appropriate organisation to educate management on fraud and corruption</p>	<p>Presentation to management and staff by on fraud and corruption</p>	Annually	Chief Risk Officer	N/A	N/A	30 November 2023	N/A
Tip-Offs Anonymous	<p>Risk Management office to conduct a wide awareness of the whistle blowing hotline</p>	<p>Created regular awareness of the hotline facility by means of posters, pamphlets, and other internal communications.</p>	Annually	Chief Risk Officer	X	X	X	X

Key Performance Area	Detailed Actions	Outputs	Timeframe	Responsible Person	2023/24 Targets with due dates			
					Q1	Q2	Q3	Q4
	Develop and manage a fraud and corruption database and report case statistics to the Audit and Risk Committee and the Accounting Officer.	Register of fraud cases developed and maintained	Quarterly	Chief Risk Officer	X	X	X	X
2. Fraud Detection								
Proactive Detection	<ul style="list-style-type: none"> Life audits conducted, where necessary; Suspected cases of fraud investigated and resolved Analysis of financial and supply chain management records to detect fraud Root cause analysis on cases where fraud and corruption have been detected Work with the internal audit unit to review the system of internal control. 	Fraud proactively detected	Quarterly	Chief Risk Officer	X	X	X	X

Key Performance Area	Detailed Actions	Outputs	Timeframe	Responsible Person	2023/24 Targets with due dates			
					Q1	Q2	Q3	Q4
3. Provide a level of assurance that current significant fraud risks are effectively managed	<ul style="list-style-type: none"> Evaluate the effectiveness of mitigating strategies to address the fraud risks in the organisation Issue the following quarterly risk management analysis progress report to the Audit and Risk Committee, and the Board for review, adoption and approval: <ul style="list-style-type: none"> Fraud Risk Mitigation Analysis Report with Dashboards Fraud Prevention Progress Report with Dashboards. 	<ul style="list-style-type: none"> Risk management analysis progress report reported as per agreed milestone: <ul style="list-style-type: none"> Fraud Risk Mitigation Analysis Report with Dashboards Fraud Prevention Plan Progress Report with Dashboards 	Quarterly	Chief Risk Officer	X	X	X	X

Fraud Prevention Implementation Plan Approval

This plan and any amendments thereto become effective upon the signature by the Board Chairperson of the MDDA.

Approved by the Chairperson of the MDDA Board

Signature: _____
Date: _____

