



The Media Development and Diversity Agency (MDDA) is a statutory development agency for promoting and ensuring media development and diversity, set up as a partnership between the South African Government and major print and broadcasting companies in terms of the MDDA Act, No. 14 of 2002.

## RE-ADVERTISEMENT

The following position based in Johannesburg is available at the MDDA:

### **Executive Manager: Research, Training, Monitoring & Evaluation (Five Years Fixed Term Contract)**

Salary: R1 289 839,54 TCTC per annum.

Reference No. 2023-EMRTME

**Minimum Requirements:** NQF Level 7, Bachelor's Degree (or equivalent) as recognized by SAQA, in Administration, Development, Communication, Monitoring and Evaluation or Business Management. NQF Level 8 Bachelor's Degree / Post Graduate qualification will be an added advantage. A valid driver's license. 8 - 10 years proven track record in formulating and implementing research and training strategies and plans; commissioning and directing research and capacity building projects, in which 6-8 years working experience at senior management level. Extensive experience in monitoring and evaluating, research, training, and development in community projects and compiling quarterly and annual reports to Boards and Committees. Sector experience, performance contracting and people-management, strategy development and research agenda setting, service provider management, as well as stakeholder management and engagement. Understanding of the Public Finance Management Act (PFMA), general knowledge of government mandate and an interest in internal processes.

**HOW TO APPLY:** Full job specification for this position is available on MDDA website: [www.mdda.org.za](http://www.mdda.org.za). Suitably qualified and experienced candidates are invited to submit a comprehensive CV with at least three contactable references and fully completed employment application form obtainable on [www.mdda.org.za](http://www.mdda.org.za) must be emailed to [recruitment@mdda.org.za](mailto:recruitment@mdda.org.za) quoting relevant reference no.

**NB:** Use the relevant reference no. as a subject line. An email without the reference number as a subject/heading, CV and fully completed employment application form will be disqualified.

For further enquiries please contact Mr. Sisanda Nompumza at the MDDA offices at (011) 643 1100.

**PLEASE NOTE:** Communication will be limited to shortlisted candidates only. If you have not heard from us within 30 days of the closing date, please assume that your application has not been successful. Only applicants who are interviewed will be advised on the outcome of their applications. Successful candidates will be expected to sign performance contracts. It is the responsibility of candidates with foreign qualifications to have their qualifications verified by the South African Qualification Authority (SAQA).

The MDDA is committed to Employment Equity policies, promoting equity, and equal opportunity employment. Appointment is subject to appropriate reference checks, competency assessment and verification of all their credentials. The MDDA is under no obligation to fill the position after advertising it and reserves the right to not make an appointment. Although advertised, it may thus either be withdrawn or re-advertised.

**Closing date: 26 February 2023**